

NORTHERN NEW MEXICO COLLEGE



**BOARD OF REGENTS
REGULAR MEETING**

JANUARY 22, 2020

NORTHERN New Mexico College



NOTICE

The Board of Regents of Northern New Mexico College will hold a regular meeting on **Friday, January 22, 2021 at 9:00AM, Via Zoom.**

Join Zoom Meeting

<https://nnmc.zoom.us/j/95809712157?pwd=ampvSHlvTjRvTS8wUEoxT3dtTGRBZz09>

Meeting ID: 958 0971 2157

Passcode: 533340

One tap mobile

+12532158782,,95809712157# US (Tacoma)

+13462487799,,95809712157# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

Meeting ID: 958 0971 2157

Find your local number: <https://nnmc.zoom.us/u/affrrrA5o>

FINAL AGENDA

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. COMMENTS FROM THE BOARD

A. Board of Regents Subcommittee Reports

1. Audit/Finance/Facilities Committee – Informational
2. Academic/Student Affairs Committee - Informational
3. Executive Committee – Informational
4. HERC - Informational

IV. APPROVAL OF MINUTES

- V. PRESIDENT’S REPORT AND ANNOUNCEMENTS**
 - A. Celebrate Northern – Informational
 - B. CUP/NMICC Report – Informational
 - C. NNMC Foundation – Informational
 - D. Eagle Corporation Update – Informational
 - E. Concurrent Program Approval Process - Informational
- VI. FACULTY SENATE PRESIDENT REPORT**
- VII. STUDENT SENATE PRESIDENT REPORT**
- VIII. STAFF REPORTS**
 - A. Provost & Vice President for Academic Affairs
 - 1. Updates from the Higher Learning Commission – Informational
 - 2. New Associate Degree in Nuclear Operations (first reading) - Informational
 - B. Vice President for Finance & Administration
 - 1. Fiscal Watch Reports – Action Required
 - 2. Budget Adjustment Reports (BARs) – Action Required
 - 3. Commnet FirstNet Project – Action Required
- IX. DEEP DIVE**
 - 1. Institutional Compliance
- X. PUBLIC INPUT**
- XI. EXECUTIVE SESSION**
 - (1) Limited personnel matters related to the hiring, promotion, demotion, dismissal, assignment, resignation, or investigation or consideration of complaints or charges against an employee;
 - a. No items
 - (2) Bargaining strategy preliminary to collective bargaining
 - a. No items
 - (3) Threatened or pending litigation subject to the attorney-client privilege in which the College may be a participant; and
 - a. No Items
 - (4) Real estate acquisition or disposal.
 - a. No Items
- XII. ADJOURNMENT**

In accordance with the Americans with Disabilities Act (ADA), physically challenged individuals who require special accommodations should contact the President’s Office at 505-747-2140 at least one week prior to the meeting or as soon as possible.



MEMORANDUM

To: Board of Regents,
Northern New Mexico College

From: Richard J. Bailey, Jr., Ph.D.
President

Date: January 22, 2021

Re: Board of Regents Meeting Minutes

Issue

Northern New Mexico College (NNMC) provides, on a monthly basis, Board of Regents Minutes from the previous month for approval.

Recommendation

Staff recommends that the Board of Regents approve the attached Board of Regents Minutes for the regular meeting of November 19, 2020 and the special meeting of December 9, 2020 as submitted or if applicable, as amended.

NORTHERN New Mexico College



NORTHERN NEW MEXICO COLLEGE BOARD OF REGENTS MEETING NOVEMBER 19, 2020

A Regular Meeting of the Board of Regents of northern New Mexico College was held on November 19, 2020, Via Zoom. Regents Present: Michael A. Martin (Via Zoom), Porter Swentzell (Via Zoom), Damian Martinez (Via Zoom), Tomas Rodriguez (Via Zoom), Erica Velarde, PE, (Via Zoom).

Northern New Mexico College Staff Present: President Richard J. Bailey, Jr., PhD (Via Zoom); Ricky Bejarano, Vice President for Finance & Administration (Via Zoom); Ivan Lopez Hurtado, PhD, Provost & Vice President for Academic Affairs (Via Zoom); Vince Lithgow, Comptroller; Sally Martinez, Executive Assistant to the Provost & Vice President for Academic Affairs; Evette Abeyta, Budget Director; John Ussery, El Rito Program Director; Don Apparius, Assistant Provost of Student Affairs; Frank Loera, NNMC Branch Community College, Trades Chair

Faculty Present: Ajit Hira, Mateo Frazier, Frank Loera, Rhiannon West, Anna X Gutierrez Sisneros, PhD

Others Present: Tim Crone, Ari Levin, The Family of Dennis Salazar, President Emeritus Sigfredo Maestas, Joe Guillon, Family of Dennis Salazar, Family of Nick Salazar, Joe Guillen, Joshua Lopez

Board President Martin asked if Ms. Peña was in attendance. Board President Martin asked if there is any public input. Ms. Peña stated as of today, that has not been a request. Board President Martin asked if Dr. Maestas was in attendance. President Bailey stated he was going to try using Zoom and it may be a challenge for him.

President Bailey stated there is a quorum but Regent Martinez was not on the meeting. Board President Martin asked that we give him a couple more minutes to join the meeting. Board President Martin asked if we have heard from Regent Martinez. President Bailey stated he is 60 seconds out.

I. CALL TO ORDER

Board President Martin called the meeting to order at 9:08AM.

II. APPROVAL OF AGENDA

Board President Martin entertained a motion to approve the Agenda.

Regent Swentzell moved to approve the Agenda. Second – Regent Velarde. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Martinez – yes, Regent Rodriguez – yes. Motion passed unanimously.

III. COMMENTS FROM THE BOARD

A. Board of Regents Subcommittee Reports

Board President Martin stated since our last meeting we lost two of our biggest supporters Representative Salazar and former Regent Dennis Salazar.

1. Moment of Silence for State Representative Nick Salazar

Board President Martin asked for a moment of silence first for Representative Salazar and stated everyone will share thoughts on him and then they would have a moment of silence for Dennis Salazar. Board President Martin asked for a moment of silence for Representative Nick Salazar. Board President Martin thanked everyone and stated Representative Nick Salazar was one of the biggest supporters of the College and he was one of the instrumental legislators in drawing up the Community College changing over from a Technical Vocational Institute. We are really going to miss him and appreciate all his support over his 40 plus years serving us as a legislator. Board President Martin asked President Bailey if he had anything to add.

President Bailey thanked everyone for being at the Board Meeting. President Bailey stated Representative Salazar was a lion of the New Mexico State Legislature. He did not have that same relationship with him, he did not know him for his 46 plus years of service to the legislature. He was a mentor to President Bailey, he loved the College, he was very gracious. President Bailey stated Amy would appreciate this, he would just pop in, just show up at the College and sit down at the desk and so Amy was very good at moving things around when that happened. He just wanted to see how we were doing and how he could help. He was a mentor, he was a dear friend, we are going to miss him and we send love out to his family.

Board President Martin asked Regent Velarde if she had anything to share. Regent Velarde stated she would like to echo that; he was a strong supporter of our school and thankful for supporters like that we have been able to keep afloat and keep growing and getting better every year. Because of people like that in our community who give of themselves and continue to support and fight for smaller institutions in the rural areas, thankfully to them and send love and prayers to his family as well.

Board President Martin asked Regent Swentzell if he had anything to share. Regent Swentzell stated like Regent Velarde he would echo those things that were said already. It is incredibly important to recognize the service of those that have served locally communities in Northern New Mexico and we have an incredible record of that. It is a good reminder for those up-and-coming individuals that seek to serve these communities to follow in that path.

Board President Martin asked Regent Martinez if he had anything to share. Regent Martinez stated he echoes the sentiments of his colleagues and would like to thank the family of Representative Salazar for allowing him to take time away from his family to do these important things that, it is all too often that people put aside public service but public service is one of the most important things we can do as a community.

Board President Martin asked Regent Rodriguez if he had anything to share. Regent Rodriguez stated he sends his greatest condolences and from what he heard he was a good guy and he did a lot for our community. He sends his thanks to his family.

President Emeritus Maestas stated he would be please to say a couple of words about each gentleman. Board President Martin stated we are talking about Representative Salazar and then we will have a moment of silence for former Regent Dennis Salazar and he could add his thoughts at that point. Board President Martin asked President Emeritus if this was alright. President Emeritus Maestas stated of course. Board President Martin asked President Emeritus Maestas to go ahead.

President Emeritus Maestas stated he could get emotional about both of these gentlemen. In the first place, Nick Salazar died earlier and he attended some of the services by remote. It was a, it was a very emotional time for him. You see, Nick Salazar, before President Emeritus Maestas knew him, he was concerned about the poverty in North Central New Mexico and he anticipated basically the Reyes Tijerina movement and he wanted to prepare the area for this. A couple of things happened, one was that he of course was involved with Dennis Salazar and Regino and many more people in founding the College. Well, President Emeritus Maestas is having difficulty with memory because he approached 80 years old now and you can tell certainly that his memory is fading. One of the things that happened was that in approaching his death, he wanted to tell his story about North Central New Mexico and he wanted to tell his story about the founding of the College and how that came to be. He asked President Emeritus Maestas to write his biography or recommend someone who could do a good job of it. He knew a writer and you probably know David Roybal; David Roybal is a much better writer than he is and so he recommended David and he contacted David and David met with Representative Salazar and decided not to do it. It was just too lengthy a project. President Emeritus Maestas mentioned to President Bailey in one of the memoranda that he sent that he thought we had failed Nick Salazar. Nick Salazar needed to tell his story and to tell it well. He would do an awfully good job. He anticipated, President Bailey was nowhere near here in the days of Reyes Lopez Tijerina but he has learned about the conditions that led Mr. Tijerina's movement in Northern New Mexico and eventually, the College was founded, it was founded as Northern New Mexico Community College. It was founded principally in Espanola because the population has simply shifted and Espanola has grown wildly, beyond the dreams of Venseslao Jaramillo who was one of the founders of the Spanish American Normal School. Well, there we are, Nick Salazar, my heavens, we have to have him in our memory and he is sure that his family will. He has a wife Ana and he knows a couple of his children and we will all miss him, no doubt about it.

2. Moment of Silence for Former NNMC Regent Dennis Salazar

Board President Martin asked for a moment of silence for Regent Dennis Salazar. Board President Martin stated he was fortunate enough to get to know Dennis, he was an Alumni of the Normal School.

President Bailey stated we have some special guests, members of his family and President Bailey asked that we open it up to them to say a few words in his honor. Mr. Salazar's son stated he shared his father's love of the College.

Joe Guillon stated Dennis and Regino were his mom's baby brothers and Dennis was always so proud of being a graduate of El Rito. He kept close to a lot of his classmates and those people who graduated from El Rito. Everyone knows they had a reunion when they could to share memories and stories. He and Mr. Guillon's uncle were sent to El Rito at a very long age when they lost their mother and their father was struggling to raise his family. They were borders in grade school. He always wanted to give back to the community. He was so proud and his main goal was to provide

educational opportunities for the kids of Northern New Mexico. He stated everyone can be proud of helping with that vision, implementing it and continuing it to this day. He was also very close to Mr. Guillon. He learned a lot from him. He was a mentor and helped guide him to this day. He kept sending articles on public education, too many to read but he would try to scan them and pay attention to the resources he was providing. Thank you for the opportunity and Dennis is smiling right now.

President Bailey thanked Joe and Board President Martin is going to ask for the Board's comments and from those in attendance. President Bailey stated to Dennis' family, we are in his honor, we ordered that the flags at the College be placed at half-mast, they have been flying at half-mast all week in his honor. When President Bailey came to Northern in 2016, his very day on the job and his very first meeting that Amy set up for him was with Dennis Salazar. For those of you who knew Dennis, he was not shy about giving his opinion about something. He stated he is really grateful that was the first meeting he had as President and so Dennis talked to him about, he planted a flag and he said there are two big challenges facing the College well over a decade now and you have an opportunity to help fix those things. The advice he gave to President Bailey was to bring back the trades and find a way to revitalize the El Rito Campus. These are the two challenges he gave to the President and we are now making a big difference and all the successes we are enjoying now and the progress we made are directly attributable to him and his vision. We are grateful to his contribution to our College and to our community and send our love to his family and to everyone that loved him.

Regent Velarde stated thank you for Dennis family being here and she didn't know him but who didn't know of the staple in Espanola. You drive by it all the time. You hear great stories, there are some stories about that place that her ex-father-in-law has told her that were great old stories about Espanola and about how that place has been there for so long. What great footsteps to follow him. She didn't know him but what she has heard and what she has read he was an amazing individual in our community as well. To always be thinking about your community and giving back and taking your time to go and meet with Dr. Bailey on his first day, that is amazing. Because to be that real, to be that genuine and that real to be able to go and sit and say look these are the issues, these are the problems, this is what we need. Thank you for his guidance, his time and all that he did for Northern and the community itself and sending all of you guys his family love, prayers and may you guys always be proud of the life that he lived and what he gave and how much the community appreciates that because that is how he will live on.

Board President Martin thanked Regent Velarde and asked Regent Swentzell if he would like to make a comment.

Regent Swentzell stated he would like to echo Regent Velarde's thanks for the family to be here and share little bit of how much their father, brother and grandfather meant to them. He knew Dennis Salazar through various family members and going to Saints and Sinners as well. There are a lot of colorful stories as Regent Velarde had mentioned. One thing he wanted to share is that people would at least in his family community they would call him Uncle Dennis and so people were related to him would call him Uncle Dennis and people who were not related to him at all called him Uncle Dennis. Regent Swentzell stated this is a testament to the love and care that he shared with the community that people recognized him as their uncle. Regent Swentzell stated he did not know his last name; he knew he was Uncle Dennis at Saints and Sinners. Let's go visit Uncle Dennis at Saints. That is the kind of memory he will continue to hold on to because that is

a testament to what he meant to the community and the care that he shared. Regent Swentzell thanked the family for attending the Board of Regents meeting.

Board President Martin asked Regent Martinez if he would like to comment.

Regent Martinez stated he has a story similar to President Bailey's story. He had the opportunity to meet former Regent Salazar on a Saturday, the day he had his committee hearing to become a regent and he showed up to wish him luck. It was kind of weird, it was sort of like he thought Regent Martinez was originally from Las Cruces so he thinks he was coming to make sure Regent Martinez would keep the spirit of the Norte in place and not bring some southern New Mexico vibe. We all have been able to see further by standing on shoulders of giants and Regent Salazar is one of those giants that we have all stood on his shoulders. Here is the guy who helped found the College and didn't just back away when he was no longer a Regent. The family, Regent Martinez expresses his condolences but they should all be proud that he is a giant in the Northern family and he is one of those guys that you will remember when you first meet him and he is one of the reasons why we are here.

Board President Martin asked Regent Rodriguez for comment.

Regent Rodriguez would like to express his condolences to the family and thanked for being at the Board of Regents Meeting. Unfortunately, he does not have any stories to share but he does know he left a strong legacy and the family has a lot to be proud of and that is very special. Regent Rodriguez thanked the family for attending the Board meeting and thank them for him and his wonderful life.

Board President Maestas asked President Emeritus Maestas for his comments.

Board President Emeritus Maestas stated Dennis Salazar is one of the great influences in all of our lives in North Central New Mexico. Board President Emeritus told part of the story to Board President Martin and he told some of the story to President Bailey. He would like to acknowledge the tremendous influence that Dennis was in his life. He met Dennis in 1953 as he got to El Rito as a student at the Old Spanish American Normal School. They lost touch after high school and things happen and President Emeritus Maestas became the Academic Dean at NMHU. One day he was in his office and these two guys walked in and they were rather tall and he is a short guy and he was really impressed by the height. Dennis was about 6'4 and Bob was about 6'1 and these guys come in to see this Dean and they said they started this school in Espanola called Northern New Mexico Community College and one of them said we don't know what we are doing. President Emeritus Maestas said he is not surprised as you look around the State of New Mexico we are far far from Harvard University and those institutions started way back when. President Bailey is of course a graduate of a very fine institution in our midst, the US Air Force Academy and we have University of Texas and University of California in our midst now. It is with that knowledge that he kind of wised off to these guys. They invited him to go to Northern New Mexico Community College and he was in a very long and very important project for NMHU. They were changing from a quarter system to a semester system. He told them he would have to wait about a year to consider going to Northern and in the meantime, these guys got in touch with Dennis Salazar and Dennis stayed in touch with President Emeritus Maestas, he made certain President Emeritus Maestas went to Northern and he will never forget the meeting of the Board of Regents of which his name was put in nomination and he was hired. He came as Academic Dean at Northern and he stayed many years, he came a couple of times, he came as President once, President again and he

retired in 2006 as President. Dennis always remained in his life. For one thing, he was the most modest guy he had ever known. A couple of examples, he was one of the founders of Northern New Mexico Community College and yet he gave all the credit for the founding of the college to his brother, his older brother Regino. Another example, he was an outstanding athlete at the high school and President Emeritus Maestas asked him, you know he was criticized for emphasizing athletics too much in his little book and he said Sigfredo the reason he played ball at Northern was because he was bored, he was simply bored. Board President Emeritus Maestas remembers those days, weekends were terribly boring on our little campus and they have to admire people who founded the College in Espanola and then have carried it forth, have made a constant effort to maintain the College. It has not been easy; money has been scarce throughout New Mexico and President Bailey and Board President Martin and several people know how tough it is to get money and maintain a college. He admired Dennis so much and he influenced his life as you can tell. Board President Martin thanked President Emeritus Maestas and asked if anyone else would like to share a memory.

Board President Martin asked if there was anyone else that would like to share a memory of Mr. Maestas.

Tim Crone stated if you read Dr. Bailey's letter, you know his being here is due to Dennis' intervention on his behalf at the time of hiring. He would like to say Hi to Joe Guillen and Dr. Maestas. Mr. Crone stated he mentioned the Saints, the Northern branch people would go there after work. Later they shut down the bar and it was a liquor store. Saints was such a welcoming place; it was the Espanola version of Cheers. He may have run into Joe a time or two, he is not sure, he can't remember. If you want to see Dennis in the movies, there is a documentary on PBS and Luis Valdez was the producer and director and it is called *Americanos*. It covers all the different Spanish speaking groups, Cubanos, Puerto Ricans, Mexican Americans, in the North. Quite a bit of footage in the North Colonial, they still had Onate Fiesta. The parade was going down the highway and there was footage of Dennis coming out of Saints to watch the parade. You know Saints is a national landmark. Tourists between Santa Fe and Taos will often stop and make pictures. Dennis was a great friend. He loved him and will miss him.

Tess Salazar stated she would like to thank everyone for honoring her grandpa, she really appreciates it and she knows he meant so much to so many people. He was an influence to so many people and one thing she will respect about her Grandpa and she will try to carry on is he always tried to stay up to date, he always tried to be progressive and understand and keep learning and she thinks this is very rare for someone and she asked everyone to practice that and keep learning and keep staying updated because it is really important. With regards to the bar, that is where she really knows him, he unknowingly created a cultural icon. For her, she saw it as him creating a home away from home for so many people. He created somewhere where people can come so they can come and cry and laugh and become a family. He created a place where people were heard when they tell their stories which she knows a lot of people needed and he was always ready to listen and give advice. She will always be proud to be a Salazar, always be proud to be from Espanola and she is so grateful and she has so much gratitude to listen to everyone's story on how much he impacted lives and thankful for everyone honoring him. He was a great person; he will be with all of us for the rest of our lives and he will always be uplifting us and holding us up.

President Emeritus Maestas stated he tends to speak a little bit long. He would like to say hello to Kenneth, Joe Guillen and Tim Crone, people he has not seen in a long time. He would like to take this opportunity to say hello to them and he would like to emphasize to Board President Martin what great impact Rick Bailey has had in our community. He had nothing to do with attracting him here, but the Board of Regents who hired Mr. Bailey did a good job and he would like to acknowledge that. Board President Martin thanked Dr. Maestas and thanked everyone for taking the time to join the Board of Regents Meeting and the meeting would go on with the next item on the Agenda.

3. Audit/Finance/Facilities Committee

Board President Martin asked Vice President Velarde to report on the Audit/Finance/Facilities Committee Meeting.

Vice President Velarde stated they had a good quick meeting, talked about stuff, not a lot to talk about but will be presented with that in a little bit. Regent Martinez stated a few of us were wearing vests in the meeting. It was exceptional with that many vests.

4. Academic/Student Affairs Committee

Board President Martin asked Regent Swentzell to report on the Academic/Student Affairs Committee Meeting.

Regent Swentzell stated they met despite technical issues and the items discussed will be an action item later on on the Agenda under Vice President Bejarano's report. Regent Rodriguez stated he did not have anything to add.

5. Executive Committee

Board President Martin stated this group did not meet since the last meeting.

6. HERC – Informational

Board President Martin stated this group did not meet since the last meeting.

IV. APPROVAL OF MINUTES

Board President Martin entertained a motion to approve the minutes of the October 23, 2020 meeting.

Regent Swentzell moved to approve the minutes. Second – Regent Velarde. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Martinez – yes, Regent Rodriguez – yes. Motion passed unanimously.

V. PRESIDENT'S REPORT AND ANNOUNCEMENTS

A. Celebrate Northern

President Bailey stated he would like to give a special congratulations to Dr. Patricia Trujillo and Stephanie Montoya, these are two Northern team members who have been asked to join the NM State Higher Education Department. President Bailey was asked to comment for the newspaper and after 24 years in the Air Force he says anytime you have a high performing team and you have a bunch of superstars doing great things, this is what happens, everyone starts to pay attention to that and all of those team members become incredibly valuable to other organizations. It is bittersweet but not surprising. We wish them well. Stephanie will be serving as the CIO for the Department and Dr. Trujillo will be serving as the Deputy Secretary. We wish them well and they will always be Eagles and we are excited to see them flying at this level. We also want to thank them for their incredible service to this institution.

President Bailey had the great opportunity to present to the Legislative Finance Committee. President Maestas will appreciate this. A lot of times at the Legislative Finance Committee they want to hear from the Chairs of the different organizations Council of University Presidents and Independent Community Colleges and they wanted to do something different and they really just wanted to hear from three institutions that they though were being innovative over the last few years in the things they were doing and one of the schools they picked was Northern. For one of those reasons is that even in the midst of this incredible pandemic, as everyone knows, we are the one school in the State out of 28 public colleges and universities that actually grew in enrollment over 2019 and so the big joke at the legislature is what the heck are you all doing up there in the north to make this work. We were honored to be there as one of the schools that the State is looking as an innovator. This is really a testament to our students, faculty, staff, community partners and everyone who has been pitching in to make this work.

B. CUP/NMICC Report

President Bailey stated we are engaged in dialogue and continuing partnership with Santa Fe Community College, Central New Mexico College, Clovis Community College and San Juan College on a shared services project and potentially an enterprise resource planning system upgrade and President Bailey wanted to thank Jimi Montoya, Director of IT for being our point person on this project. This is really a heavy lift and we have a lot of staff and faculty who are participating in these dialogues and it will save us a lot of important resources long term so that we can focus them on our personnel and our students. The other is that all three associations, the four years schools, the independent community colleges and the branch community colleges are all working together better than ever for the first time on a unified set of legislative priorities for the FY22 session. Obviously, as Dr. Maestas pointed out these are tough times, resources are always a challenge but she is grateful to our colleagues and the other institutions that all of us are getting together in a unified approach and he knows that they will be populating, socializing with that with HERC as well.

C. NNMC Foundation

President Bailey stated there was a productive Foundation Board Meeting. Thank you very much to Amy Pena for setting that up. We have now crafted a new fundraising strategy and a new investment strategy. Fundraising strategy, what are priority things we want to use our philanthropy for. The investment strategy, how do we shepherd the corpus and the endowment to make sure it is growing long term and we are looking at a long-term vision.

D. Eagle Corporation Update

President Bailey stated the Eagle Corporation is doing great work and continuing still doing discussions with entrepreneurial partners. We are continuing the ongoing dialogue with Up\$tart and we have a meeting next week regarding a potential Emergency Water Generator Project that we may end with, ultimately, in the perfect scenario, a contract FEMA to help in disaster relief around the country and ultimately around the world.

President Bailey would like to take a moment to talk about love which is a nonstandard thing to talk about here. This is our last meeting before we approach the holidays and President Bailey thought it was important to take a few seconds to talk about love and the importance of love right night. In last week's video update and in an interview President Bailey did for Santa Fe radio yesterday, he mentioned, he talked about love and about the importance about love and one of the things he said is oftentimes, especially in Northern New Mexico we show love by spending time with people, spending time with people, breaking bread with each other and that is how we show affection. This year everything has been turned upside down. Ironically, the way we show love to each other this year is by doing just the opposite. The way we show love to each other this year is by giving all kinds of affection, everything we can but do it in a way that does not risk health and so it doesn't risk everyone else's safety. We have to be creative this year. As the cases in NM are proliferating it is not because everyone is packed are packing into stadiums, it is because 10 people are gathering for a family dinner. That is where a lot of this spread is occurring and so we have got to fight against our normal tendencies and look to be creative on how we show love to each other this year. This is President Bailey's please to everyone so that we can have a safe and productive and joyful holiday.

VI. FACULTY SENATE PRESIDENT REPORT

Dr. X stated she is honored to serve as the Faculty Senate President and didn't know it was going to be such an emotional opening. It is beautiful and she has been in Espanola 35 years and knows those men very well and Regino Salazar and those people are good people. Faculty Senate is meeting every month and she amazed to see the commitment of the faculty. (inaudible) Every Faculty meeting they will be highlighting one faculty member for every meeting and the next meeting is December 4 at 1:00PM and Dr. X. would like to extend her invitation to everyone. Dr. X. thanked President Bailey for the message on Love and was thinking about John Lennon's song Imagine. Thank you for this meeting and the way it was started was very meaningful.

VII. STUDENT SENATE PRESIDENT REPORT

Student Senate President Lopez stated he would keep this brief. Student Senate is setting goals for this year as well as goals for the allocation of the budget accordingly. They are looking activities and planning activities to drive student engagement and involvement. Board President Martin stated he has been talking to members of the Board and they would like to do anything they can do to help support the plan for Christmas presents for the children. Student Senate President Lopez stated they will be discussing this at their meeting. Board President Martin stated all Regents would like to contribute to how this process will work.

Regent Velarde stated thank you for the invite to the meeting and she would like to be invited to the meetings when her calendar is open, she would like to join.

VIII. STAFF REPORTS

A. Vice President for Finance & Administration

1. Fiscal Watch Reports

Vice President Bejarano stated he would like to recognize and thank Comptroller Lithgow for his work on these reports and at this time he would like to turn it over to the Comptroller.

Mr. Lithgow stated on the Balance Sheet (Statement of Net Position). At the end of the month, we have \$5.7M in cash. We had receivables just under \$1M and this has decreased since the start of the semester because students have been making their payments. Mr. Lithgow stated some marginal other receivables for grants and inventories as well. Total current assets are \$7.2M, noncurrent assets are static throughout the year. Deferred uploaded resources are related to the pension contributions we will be making in the future. Accounts payable is nominal, we have had little activity this year, basic recurring activity. Other liabilities, we have \$700,000 deferred income and it is income we have received and we cannot use until a new period has opened. Total liabilities we have \$44.1M, those are adjusted annually. Change in net position is \$35.6M and it has been pretty static. On page 19 is summary of property and plant fund. This is the income statement. To date, we should be about 33% on the fiscal year basis as far as collections and right now we are at 34 total collections for the year. It is a little bit ahead on a budgetary basis. Operating Expenses are just under 30% and we should be at 33%. A lot is attributable too small purchases being made if staff were on campus. The majority of expenses has been salaries and benefits. A little further down is the plant funds and we are just now starting to get the some of the first going on. As the year goes on the expenses going up on these as well. Page 20 is a comparison from one fiscal year to the next. We have revenues of \$11.1M as opposed to \$11.4M this is local appropriations of about \$2.4M for the Mill Levy. On a budgetary basis this is the most significant thing. Not much change over last fiscal year. Ricky stated the only thing with cash to point out is \$2.4M is attributable to the money received for the Mill Levy. This is reflected also in the \$5.7M in cash. It is important to point out that cash across the entire campus, approximately \$2M of that can only be spent on the Community College portion. Mr. Lithgow stated on the Statement of Cash Flows there are receipts of about \$2.2M in tuition, \$2.6M in federal grants, \$4.5 salaries and benefits and other \$400,000 for regular procurements, \$600,000 for scholarships. We have received out state appropriations of \$3.7M and we have received \$25,000 from the permanent fund.

Regent Swentzell stated he had a quick question regarding savings due to shut down and less staff on campus. Out of curiosity, he is sure it is a phenomenon shared by other institution but also the transference of those costs to individual members in terms of using home supplies to continue doing their jobs. He would not imagine it being a big expense and he is using his home printer and working at home pretty much all the time now, he is wondering the supports in place to offset those costs for those individual employees working at home. Now that we are in shutdown 2.0 what does that look like. Mr. Bejarano stated we have received CARES Act money so a good portion has gone to upgrading servers and purchasing laptops so people cannot incur those expenses at home. We are not able to purchase outright internet serve because it is by individual household and it would be anti-donation clause. We are able to purchase hotspots on the faculty, staff and student side. We have been in a good position and because of a lot of measures put in place before the pandemic were in a very good cash position and have been able to weather storm and will continue to be able to because we have been judicious in out spending. If we had the same budget allocation as last year, we would have seen more savings from the shut down, but we were cut and that is contributed too that. The fact that we are able to realize savings reflects all the measures put in place. We are doing everything we can without violating the anti-donation clause to make sure everyone has everything they need. President Bailey stated he would have to give credit to Mr. Bejarano, his team and all the administrative assistants team, this is in development so if this gets protracted and heaven forbid, we do this for much longer, we have toyed with the idea with a college print service for those who actually need to have print, we have those admin assistants to the print with a handoff. We have to limit the physical footprint to mitigate the spread. If we into a phase where we are able to have more of a presence without too much challenge to the virus, we can explore those options on how we help with the day-too-day administrative challenges for the faculty and staff.

Board President Martin entertained a motion to approve the Fiscal Watch Reports.

Regent Swentzell moved to approve the Fiscal Watch Report for the period ending October 31, 2020. Second – Regent Martinez. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Martinez – yes, Regent Rodriguez – yes. Motion passed unanimously.

2. Budget Adjustment Reports (BARs)

Vice President Bejarano stated he is thrilled to say there are no BARs that require Board approval this month thanks to the hard work of the entire College and our Budget Director Evette Abeyta who has done a tremendous job in keeping these down. A lot of work goes into budgeting appropriately and accurately for keeping these down. Mr. Bejarano stated we do have an FYI for the budget, just to give the Board and the College as a whole a heads up. Things are very uncertain right now especially with shut downs and what not. Anytime there is a shutdown of course gross receipts taxes go down and other revenues. At least Mr. Bejarano's expectation and the budget director and comptrollers on how budget changes may impact us and that may come as soon as December 31 when we know what revenues are. We want everyone to be expecting that there will be changes and adjustments, hopefully they will not be too severe but as mentioned earlier, Mr. Bejarano things we are good to weather the storm.

3. CET 128 Cannabis Establishment Technician

Mr. Bejarano stated the next item is the Cannabis Establishment Technician Fee for which we need approval for that course. Mr. Bejarano stated Regent Velarde asked a good question for the Finance Committee Meeting which is does that mean it will still charge tuition and any applicable normal fees.

The answer is yes, it is a course like any other course. The permission we need from the Board is to charge the \$600 fee that we are charged that would then, it is essentially a passthrough and the permission is for the fee itself. Mr. Bejarano called on the Provost to comment on the fee per se. Dr. Lopez stated this is indeed an equivalent to those fees that we regularly bring to the Board from the nursing program. The fee is going to be used to pay regular material that the students are going to access for this course. It is what they need to use the material. Northern is not getting any revenue from this particular fee. That is why we charge our regular fees and tuition. This fee we get from the students and pass it to SeedCrest who is charging the fee. President Bailey stated he would like to recognize Mateo Frazier, out faculty champion for this. We appreciate the work he and the Provost have done with the Governor's office, regulation and licensing and SeedCrest. He has been key to this opportunity for the college. Board President thanked Mr. Frazier.

Regent Martinez moved to approve the course specific fee for the Cannabis Establishment Technician Course. Second – Regent Velarde. A roll call vote was taken. Board President Martin - yes, Regent Velarde - yes, Regent Swentzell - yes, Regent Martinez - yes, Regent Rodriguez - yes. Motion passed unanimously.

IX. DEEP DIVE

1. Spring 2021 Operational Plans

President Bailey stated we are going to talk about Spring Operations Planning. It is pretty complex in terms of the pandemic and even in the midst of this crisis, we have still been working hard on preparing options for what it looks like on the other side of this pandemic to include operations on the El Rito Campus. John Ussery is in attendance who is through the ECMC Foundation Grant with the Plumbers and Pipe-fitters Center for Excellence who is serving as our campus director. He and his team have been doing some amazing work with a list of folks who have been key. President Bailey presented a drone video done by Mr. Mateo Frazier who is honchoing the drone program and after the snowstorm a few weeks ago he came to the El Rito Campus and prepared the video.

President Bailey stated the initial discussions regarding spring semester. This is not a decision that was made unilaterally. This is the result of discussions with faculty, staff, students and obviously it is challenging figuring out how we move forward. President Bailey stated it is safe to say we are not going to be out of this crisis on January 1st and so it is our intention to continue operations the way we have. We will be providing our curriculum online. Those students, this was an important input from students. We still have students who are especially in this crisis, who are in their home countries who are far away from our campuses who are doing their work online. They wanted to know if they started the semester online, they wanted some reasonable assurance they would have an opportunity to finish online so they aren't traveling across the world in mid-semester. We are going to pledge to do this. The exceptions we are going to make for the potential for in-person classes are the same as we did for the fall. For some nursing skills labs, for some of our science labs, especially those that are independent study, one on one courses, those are all going to be done

on a case-by-case basis. Even most of the nursing classes will be online but some of those key skills labs that have to be done face to face with supervision from our nursing faculty with full PPE we will explore on a case-by-case basis. The other that we are looking at are for the eight-week programs. President Bailey would like to say a special thank you to the faculty they have really helped to drive this. In many of the disciplines they are working on a majority of eight-week courses. So, those eight-week courses that start in January, obviously start online, but depending on the vaccine, the availability, a large majority of our community being vaccinated, there may be an opportunity to start that second eight-week term or some of the courses of that second eight-week term face to face. Even then, it is not a light switch that all of the sudden we are all safe, it would require the faculty and all of the students agreeing to come face to face and then we can do that. The final exception is for the trades and Dr. Loera and his team have been working on the possibility of a late start spring term for those hands-on classes in both the Plumbers and Pipefitters program and the Electrician Program. Mr. Ussery and his team have been working and making sure the labs are ready and open for that. Those labs are over here in the research building and they will house both of those lab classes at first. Ultimately after about six to twelve months of work then the plumber's lab will move from the Research Building to the Diesel Shop and then they will have a much bigger space to include a classroom space as well. The Cafeteria and the Green House will be setup, the next phase will be the dorms so we can offer lodging to those students who travel in from out of town to do that. All of that work is happening behind the scenes so the community is not waiting on the College when we are on the other side of the pandemic. President Bailey opened it up for questions.

Regent Martinez stated early this year the Board had given President Bailey war power, the authority to do certain things so it would not have to come before the Board because of the manner in which the world is operating right now. Regent Martinez asked if this is until February and are, we going to need an extension on this in light of what he just said. Regent Martinez stated he does not recall the date ending, he wants to say February but again he could be wrong. President Bailey stated he thinks it the war powers act, it extended to December. We will have to go back and check. As it stands right now, there is no change to the spring schedule, the only thing that is changing is the manner in which they will be given. Even if those authorizations end, the authorization the Board gave President Bailey was to manipulate the academic calendar in short time because of the challenges that we were having. We took that and changed spring break. It was the spring break which moved the commencement date back a little bit and the end of classes a little bit and that was exercised through the war powers act. President Bailey stated he does not think there is need to do that. President Bailey asked Dr. Lopez if he has anything to add. Dr. Lopez stated President Bailey is correct, we are going to go with the standard calendar for the spring. Unless something else weird happens, we are going to continue with normal regular academic calendar. We are still waiting on the approval from the HLC for us to be able to offer programs online. The approval is expected to come by December 15. If we are not granted that permission to offer programs fully online, we will have to do a couple of changes for short term programs, especially seven certificates. We already have a Plan B in place in place if that happens. We are crossing fingers and feeling comfortable we are going to get the approval. We will not know until December 15th.

Regent Martinez stated he can appreciate we are going to move forward with the calendar, except it is 2020 and sometimes is herding the cats, known as the Board of Regents, to get together for an emergency meeting can take some time. He knows this is the last meeting of the year but he would suggest that we have a Special Board of Regents meeting in the next few days before everybody starts dealing with finals and all that other year end stuff, we deal with just to talk about that and

maybe extend it because we don't know what is going to happen. Look at what is going on in the State right now, Regent Martinez does not want Administration in a position where something, we can't do something based on issues that are out of our control. You guys are the people that have the pulse on the College on a moment-to-moment basis, you are in it every day, the Board is not and you need to have the ability to talk to the people you want to talk to or need to talk to and make hard decisions and then advise us as the agreement the Board has with them outlines and he thinks we need to give the Administration the flexibility that are all going to have moving forward because there are no guarantees. President Bailey stated we will put this on the radar and explore a special one item Board meeting to discuss the extension of the calendar authority through the spring. The other promising news that came out this morning is that Pfizer has selected New Mexico as a pilot state for the vaccine and they have 20M doses and all we need is 2M and we may be in a position early to get everyone vaccinated. It offers hope Spring of 2021 may be a transition period for us. In President Bailey's perfect world, we could have everyone covered in the summer for a face-to-face option in the fall.

Regent Martinez asked if we have written protocol when we have labs if we ask the questions for those in the labs (fever, been out of State, taking temperature). President Bailey stated we have a formal operations plan that went to all of our students, faculty and staff and it is on our website. It is the same one that was shared with the Board in May. The nice thing is the plan was so well designed by the team that it is still perfectly in effect. It is granular enough to show here are exact nursing skills labs, here is the way we conduct the case by case, here is the way people have to sign up, here are the questionnaires, here are the entry control points, all of that is contained there. That has served us well so far. The only thing we have had to do in terms of operational capacity is we have had to keep that flow valve adjustable. There were times late summer where we were able to have a little more of an on-campus presence because we needed to do registration and those types of things. As those numbers started to creep up, we were able to clamp down and then obviously we clamped down completely for the last two weeks in November and we are going to be in the tough mode through the spring. It is also why we had to put out guidance yesterday, things like emergency procurement, anytime we have to procurement, the mail, it means someone has to go to the campus and we all have a responsibility to keep them safe. There is some flexibility in it and the Administration has been pretty aggressive in tightening those clamps down when we need to keep everyone safe. It has come at a cost and he knows it's frustrating when they are trying to have some kind of administrative thing completed and the process is just going to be delayed because of that and President Bailey is asking for everyone's patience as we move forward.

Regent Velarde asked if we are doing anything for virtual commencement. She hasn't heard anything about and wanted to ask. President Bailey stated about two years ago we focused all our commencement activities in s in May. We were not going to plan on a commencement in December. The promise we made to our 2020 graduates is we were going to have a commencement when it was safe to do so and we haven't forgotten that promise. Here is what, and the Registrar and a lot of our offices are going to be jumping through hoops. If we get to a place by mid-spring where we have everyone vaccinated and feel comfortably safe reconvening, we will commit to a 2021 commencement ceremony but a 2020 graduation ceremony as well. Because they are always packed for these, we have to make sure it is safe to do so, we don't want to be almost there and have a super-spreader event and we can't combine them. We could fill up the gym with one of them. We don't want anyone left out. There would be two concurrent Saturdays where we hold those ceremonies. That will be a game time decision. President Bailey will keep the Board of Regents in the loop.

X. PUBLIC INPUT

None.

XI. EXECUTIVE SESSION

None.

XII. ADJOURNMENT

Regent Martinez moved to adjourn. Second – Regent Swentzell. A roll call vote was taken. Board President Martin – yes, Regent Velarde – yes, Regent Swentzell – yes, Regent Martinez – yes, Regent Rodriguez – yes. Motion passed unanimously.

The Board of Regents adjourned at 10:34AM.

APPROVED:

Michael A. Martin, Board President

Erica Velarde, Vice President

*Office of the President***NORTHERN New Mexico College**

**NORTHERN NEW MEXICO COLLEGE
BOARD OF REGENTS SPECIAL MEETING
DECEMBER 9, 2020**

A Special Meeting of the Board of Regents of northern New Mexico College was held on December 9, 2020 Via Zoom. Regents Present: Michael A. Martin (Via Zoom), Porter Swentzell (Via Zoom), Damian Martinez (Via Zoom), Tomas Rodriguez (Via Zoom). Regent Velarde was not in attendance as she had a meeting with the Lieutenant Governor.

Northern New Mexico College Staff Present: President Richard J. Bailey, Jr., PhD (Via Zoom); Ricky Bejarano, Vice President for Finance & Administration (Via Zoom); Ivan Lopez Hurtado, PhD, Provost & Vice President for Academic Affairs (Via Zoom); Vince Lithgow, Comptroller, Sally Martinez, Executive Assistant to the Provost & Vice President for Academic Affairs.

Others present: Tim Crone

I. CALL TO ORDER

President Bailey stated Regent Velarde sent her apologies as she had a high level meeting this morning and was unable to attend the Board Meeting. Board President Martin called the meeting to order at 11:00AM.

II. APPROVAL OF AGENDA

Board President Martin entertained a motion to approve the Agenda.

Regent Swentzell Moved to approve the Agenda. Second – Regent Martinez. A roll call vote was taken. Board President Martin – yes, Regent Swentzell – yes, Regent Martinez – yes, Regent Rodriguez – yes. Motion passed unanimously.

III. ACADEMIC CALENDAR TEMPORARY DELEGATION OF AUTHORITY

President Bailey stated this came up from Regent Martinez and kind of a reminder of about where, what we did in March, we nicknamed it the War Powers Resolution but it really has to do with how Administration can be delegated certain responsibilities over the Academic calendar because we were having to make decisions in real time. He was gracious enough to ask us to reconsider that, an extension of that. What the Board has in front of them is the culmination of that discussion in the last meeting. It calls for a delegation of authority on the Academic calendar until August 31, 2021. The thing missing in there and will be captured in the minutes of this meeting and he is glad that Regent Martinez brought this up, is the Board should be notified when there are any changes made to that calendar within a reasonable time. We are proposing the Board to grant the delegation of authority with the caveat that if there are any changes made to the Academic calendar the Board is informed as soon as reasonably possible, in our case within 72 hours of when changes are made.

Board President Martin asked if there were any questions. Regent Swentzell stated he does not have any questions but believes Regent Martinez does have questions. Regent Martinez asked if this will allow, it is such a weird world, we are all helpful. With this allow changes to the Academic calendar not only in spring semester but possibly if we would have to tweak stuff for next fall, 2021. President Bailey stated this will allow us some flexibility for the entirety of the spring semester to include the potential eight-week classes. It gives the flexibility if there is a possibility of starting the trades programs in El Rito later in the spring semester. It gives us the flexibility to maneuver a little bit on commencement for 2020 and 2021, depending on the likelihood of vaccines. It also allows flexibility in terms of the start date for the fall term. Anything past that, August 31, 2021, at that point, we should be ready to follow the normal schedule or come to the Board with a re-ask. Board President Martin asked Regent Rodriguez if he had any questions. Regent Rodriguez did not have questions.

Board President Martin entertained a motion to approve the recommendation.

Regent Martinez moved to approve the recommendation of administration to allow extension on the powers to make changes to the Academic Calendar as presented with the caveat. Second – Regent Swentzell. A roll call vote was taken. Board President Martin - yes, Regent Swentzell - yes, Regent Martinez - yes, Regent Rodriguez - yes. Motion passed unanimously.

IV. EXECUTIVE SESSION

None.

V. POSSIBLE ACTION ON EXECUTIVE SESSION

None.

VI. ADJOURNMENT

Board President Martin stated before the Board adjourns, he wanted to take a minute, we have two Regents whose terms expire at the end of the year and he would like to take a minute to thank them for all their service. First of all, he would like to thank Regent Rodriguez for being the student regent for the last two years. We really appreciate your insights into how the students are seeing what is going on in the College and appreciate all his efforts as a student, an employee at Chick-Fil-A, and a basketball player and a Regent and Board President Martin wished Regent Rodriguez the best of luck in the future. Board President Martin asked President Bailey to read a statement from Regent Velarde.

President Bailey stated, Regent Velarde stated Tomas is an outstandingly amazing young man. You have a great future ahead of you. Knowing you through Ari and the Board has shown me what a great an insightful leader you are at work and with friends. It has been a real pleasure serving with you on the Board. I hope our paths continue to cross and you can serve on this Board again. Good luck and take care in all you do. Thank you.

Regent Swentzell stated he would like to echo what the other Regents have already said and it has been an honor to serve on the board with Tomas. He knows they have more service together because they are in the grueling regent interviews right now so he will see him just about every day for the next couple of weeks. As Regent Velarde said, he looks forward to following Regent Rodriguez journey as the years go on because he has a bright future ahead of him and he looks forward to working with him again someday.

Regent Martinez stated it was great working with Regent Rodriguez and he knows he is going to be successful as he moves through life. He knows it took a lot of time but it is these insights that he has gotten in the past couple of years that will make him a better leader and he hopes he continues his service to the community however that is in the future and if he needs anything, he knows how to get ahold of the Board.

President Bailey stated just to echo the Regents and obviously Regent Rodriguez is still in this until the Senate confirms someone else and we are going to hold on to him. President Bailey really appreciates Board President Martin's taking some time to recognize Regent Rodriguez service. Regent Rodriguez is a student, roll model, person of character, we have appreciated his leadership and we know he has to make sacrifices more than most because he has to take classes and everything else. Thank you for your service to your classmates. On behalf of students, faculty and staff, we appreciate everything you have done to serve the College and your fellow students. Thank you very much.

Board President Martin asked Regent Rodriguez if he would like to say something. Regent Rodriguez thanked everyone, everyone has been such a role model for him and made him see the perspective of how hard the school works to do the things that you guys do and the things that the Board has done. It has changed his perspective leadership, on how to just work and how to lead and he would like to thank everybody individually for all the sacrifices you have made, especially this year, 2020 has been crazy. Everybody is going personally through a lot of things. You guys keep your composure and still lead the school through a wonderful direction and you guys are doing wonderful things. You guys are as definitely an example for him going forward to do the things you want him to and he hopes to fulfill visions for him and he wanted to thank everybody from the bottom of his heart. Everyone keeps working hard and he will keep working hard for everyone. the work everyone does.

Board President Martin stated he would like to thank Regent Martinez and he knows he was shocked the day the four of them walked into the first meeting and he appreciates all his efforts and keeping us straightened out and keeping us doing things in the right method. Thank you for all your efforts and your great advice and we are really going to miss you. Hopefully we will see you next year and we will see what happens. Board President Martin asked President Bailey if he had something from Regent Martinez.

President Bailey read the following from Regent Velarde. Damian I really hope this is not goodbye, I am keeping my fingers crossed you will be re-nominated for our Board of Regents. You did a great job guiding the school before us and we were lucky to have you to guide us as newbies. I think our Board has a great balance of people who truly care and I hope we can all continue together.

Regent Swentzell would like to join President Martin and Regent Velarde in recognizing the important perspective that you bring to the Board with your knowledge of the law. A lot of times we are ok, let's go do this and you remind us and ask the important questions and really appreciate the insight he brings. Also, because Regent Martinez came on the Board at a tough time for Northern, so Regent Martinez has reminded us as we have gone along how important it is to remember the journey over the last almost six years that he has been on the Board. You have been there in some really tough times and appreciate the service and the things that were thrown at you along the way. We got to come on when things are much better. He is hearing he is putting his name forward again so there is a chance that we might be able to be with you for some more years. In either case, we appreciate your service. If you aren't, he is going to miss him keeping St. Mike's graduates honest and humble. Maybe we will have some more years of that. Thank you, Regent Martinez, for your service.

Regent Rodriguez stated he would like to echo what everybody else said and also say experience and knowledge show what he has been through on the Board and his experience is related to decisions that you lead us other Regents to make as well with your perspective on law and everything. Thank you.

President Bailey stated he wanted to echo something that Regent Swentzell brought up and that is Regent Martinez joined this Board at a time when it was not a popular thing to do and really when nobody wanted to do it. There is a 1970's song that reminds him of it, You Were Country, When Country Wasn't Cool. You did this out of the goodness of your heart because you believe in the Norte and you believe in the promise of this institution. Over the years and certainly over President Bailey's tenure there have been times when you, and he is going to say this about Regent Powers before, the two of you really protected President Bailey from himself a couple of times and he knows some of the times he is talking about. When he was pushing himself out on the ledge a little too far and he kind of asked the questions that kind of maybe pulled us back a little bit and looking back on it Regent Martinez saved us from some pretty big catastrophes and it wouldn't have happened without him. President Bailey stated he is conscious of the value that he has given the leadership, the fact that Regent Martinez has held us to a higher standard, the fact that the last thing you have been is a rubber stamp and as hard as it has been at times, there is no question you have made the school better; we thank you; we hope it continues and grateful for your service to this institution.

Board President Martin asked Regent Martinez if he would like to say a few words. Regent Martinez stated it is not often that you get to speak at your own funeral as everyone has said nice things because they had to because you are not dead yet. He could say this, he remembers the day he was called by the Governor's Office to be a Regent for Northern, it was December 23rd and he was at the Bull Ring and as President Bailey knows one of his favorite places to be at. The Governor's office asked if he was interested in being a Regent at Northern New Mexico College. He stated he is going to be honest; he didn't know there was a College in Northern New Mexico. He had no clue and he asked if he could have a couple of days to think about it. He talked to his parents, his in-laws and his wife and it was one of those if the Governor asks you to do something, it is because they think you can help so you have to do it. That is how he got on the Board. He would like to say it is because he is the Democrat that then Governor Martinez knew. It's been fun, he hopes to continue, he did put his name in the hat. He will respect the wishes of Governor Lujan Grisham if she doesn't decide to reappoint him. He will only respect that only after he exhausts all his remedies through the Supreme Court of the United States and hiring Giuliani and all the other people are (inaudible), no that is not true. He hopes to get reappointed

but if he doesn't get reappointed, he will continue to serve until the new person comes in. If that happens, he hopes that doesn't happen because he will miss each and everyone but he thinks there will be one more meeting before then, in January. He would like to President Bailey for his leadership for putting together a great team. The most important vote he took as a Regent, that vote was to for Dr. Bailey to come on board, unseen, he talked to him over the phone because he was busy doing other things. He has done a great job. Thank you for your leadership Rick and that of Ricky and Ivan and the team you have put together. Regent Martinez thanked President Martin for his leadership, he thinks it is important to have somebody local, from El Rito to be the head of the Board because he has a much better understanding than many of us who don't live out there and don't have history in the area. Regent Martinez stated Regent Swentzell brings a great insight to the place-settings we have to have at the table, culturally he is from Las Vegas but Las Vegas is culturally different from Espanola, just like Santa Fe is culturally different than Espanola. You bring that perspective that a lot of us don't have, you are from there, you've lived it and you are one of the shining stars from Northern since you graduated and went on to huge things. Regent Martinez stated the same thing for Regent Rodriguez, he has brought so much to the table, his insight on students. Regent Velarde is the same way, she is another shining star of what Northern does for their students. He just hopes he gets another few years and if not, it is one of the greatest achievements he has had. Thank you. Board President Martin thanked everyone for their comments and entertained a motion to adjourn.

Regent Martinez – moved to adjourn. Second – Regent Swentzell. A roll call vote was taken. Board President Martin – yes, Regent Swentzell – yes, Regent Martinez – yes, Regent Rodriguez – yes. Motion passed unanimously.

The Board of Regents adjourned at 11:20AM.

APPROVED:

Michael A. Martin, Board President

Erica Velarde, Vice President

7.3.1

Northern New Mexico College New Degree Program Approval Form

Form NNMC1001- rev1005 (New Degree Program Approval)

Type in the designated areas. Please do not alter any element of the form.				
1*	Initiator:	Joaquin Gallegos	Date: 10/6/20	
2*	Subject area:	Science		
3*	Academic division:	School of STEMH		
4*	Proposed title for New Curriculum Program: Nuclear Operator			
5*	To begin: Fall 2021	Semester: Fall 2021	Academic Year:	2021
6*	Degree or certificate to be offered: AAS Nuclear Operator			
7*	Program catalog description: The Nuclear Operator program is designed to prepare students for a career as a Nuclear Operator in environmental programs and scientific laboratories. The program provides the technical skills needed to implement environmental remediation plans, understand/interpret radiation surveys/data, and follow process required in the safe packaging/shipment of hazardous materials.			
8*	Tentative timeline for program implementation: Program is currently unofficially implemented. It is completely sponsored by N3B and has 5 apprentices with 3 more joining Spring 2021. These students are taking course work to complete the requirements of the state approved apprenticeship program. All the courses are being offered by adjunct faculty. The apprentices however do not have an approved academic program to graduate from once they have completed the course work. This program will address that need.			
NEED				
9	What are the College's strengths that would support offering the program (e.g., trained staff, facilities, adequate budget, sustainability, etc.)? This program works off the strengths of the Radiation Protection Program and includes much of its coursework. In addition, engineering courses are developed to create the specialty of Nuclear Operator that is more focused on the environmental remediation than radiation protection.			
10	What are the College's weaknesses that must be overcome so as to offer the program? Currently we do not have an FTE professor for this program. With the establishment of the program N3B will be asked to fund full time FTE. In addition, college will have to expand expertise in the areas of Hydraulics and Process Controls (which could be the new FTE professor).			
11	What are opportunities external to the College that support the new program (e.g., employer data, demographics, numbers of prospective students, market trends for the field, etc.)? N3B has a state approved Nuclear Operator Apprentice program. They are now asking us to formalize the degree. The apprentice is required to take all the courses designated in the proposed program, but there is no academic program to graduate from.			
12	What are the threats external to the College that would need to be dealt with (e.g., competitors' programs, demographic shifts, etc.)? This program is to be created in partnership with N3B. If N3B no longer needs Nuclear Operators, then this program will no longer exist. There is no competition within the region and no one will create a program either without N3B or the apprenticeship.			
13*	Statement of fit with College mission, strategic goals, and strategic initiatives: NNMC Mission The mission of Northern New Mexico College is to ensure student success by providing access to affordable, community-based learning opportunities that meet the educational, cultural, and economic needs of the region.			

	<p>Fit: The Nuclear Operator program offers students the ability to obtain an apprenticeship with N3B that pays for tuition and books, while being paid full time to attend classes. This program meets the economic needs of the region.</p> <p>NNMC Strategic Goals 1. Enrollment, 2. Student Success</p> <p>Fit: Nuclear Operators program will guarantee an increase in 10 students for the next 3 years in enrollment. With the support of N3B, this will be without any additional cost to the college. This will also be a program that can be advertised to highly motivated students who are looking for support through college while working on their career.</p>
<p>* A partially completed proposal (short form) may be submitted to obtain and "Approval Pending Additional Planning" status which will determine the degree of feasibility of offering a particular degree program. If the Office of the President approves "pending additional planning" then a complete proposal may be submitted for approval/denial. This short-form" must include the criteria marked with an asterisk (*) as indicated on Form NNMC1001-rev1005.</p>	
CURRICULUM	
14	<p>Program mission: The Nuclear Operator program mission is to provide students with a theoretical background in radiation, physics, and engineering to prepare them to work within the field of environmental remediation of sites with radioactive materials.</p>
15	<p>Program objectives:</p> <ol style="list-style-type: none"> 1. Provide students with and education to qualify them to take DOE Radiation Control Technician Part I exam 2. Provide students with background in engineering concepts to understand 3. Prepare students to work on multi-disciplinary teams within a culture of safety and preparation. 4. Provide technical and general education to create well rounded technician that can thrive within modern work environment.
16	<p>Student learning outcomes:</p> <ol style="list-style-type: none"> 1. An ability to apply knowledge of radiation protection to practical real-world situations focusing on nuclear production facilities, including dose, shielding, exposure, and other key concepts. 2. An ability to understand a radiation safety program, needs of workers, and protection of the general public. 3. An ability to work independently and on multi-disciplinary teams. 4. Understand engineering concepts as it relates to remediation, sample collection, and worker safety.
17	<p>Program matrix (outcomes by courses in the major): Reference curriculum and specific SLO's per course.</p>
18	<p>Coordination with other College programs: This program will work closely with Radiation Protection as they share core curriculum.</p>
19	<p>Articulation to other institutions: This is an AAS course and will not articulate to any other institutions.</p>
20	<p>What plans, if any, are there for alternative delivery of courses (e.g., distance learning)? If Radiation Protection is able to be offered distance learning, then this program similarly can transition. However, N3B favors a face to face offering.</p>
ASSESSMENT	
21	<p>Plan for program assessment: This program will have a 2 year assessment rotation cycle with 4 courses identified for</p>

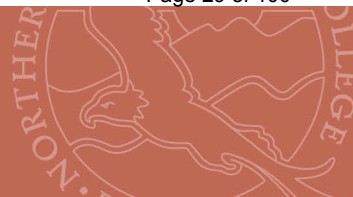
	assessment. Each semester a course will be assessed to complete assessment cycle.
SUPPORT AND SUSTAINABILITY	
22	Faculty and facility needs (including classrooms): 1 FTE faculty will be required. A classroom/lab would be beneficial, but not necessary.
23	Annual budget: \$100,000 (\$70,000 for annual faculty salary with engineering background and \$30,000 for benefits) for FTE. In addition the development of Nuclear operator lab equipment may require \$10,000 per year for 5 years.
24	Plans for sustainability (including a five year enrollment projection): N3B has committed to 5 student cohorts per year. With a 2 year degree, that would create a total enrollment of 10 students per year. If N3B expands apprenticeship program, then the enrollment can go up. Currently we have a 2 year contract with N3B to provide this program and a verbal commitment to extend this contract now that we are in the second year of the contract.

CONCURRENCES				
External Advisory Committee Chair	/	/ Yes	/ No	Date
Justification				
Educational Policy Committee Chair	/	/ Yes	/ No	Date
Justification				
Curriculum Committee Chair	/	/ Yes	/ No	Date
Justification				
Faculty Senate President	/	/ Yes	/ No	Date
Justification				
Librarian	/	/ Yes	/ No	Date
Justification				
Registrar	/	/ Yes	/ No	Date
Justification				
Distance Ed Directors	/	/ Yes	/ No	Date
Justification				
Facilities Chair	/	/ Yes	/ No	Date
Justification				

Human Resources / / Yes / / No	Date
Justification	
VP for Finance and Administration / / Yes / / No	Date
Justification	
Provost / / Yes / / No	
Justification	

APPROVALS	
Office of the President / / Approval to Implement / / Denial 1st Review / / Approval Pending Additional Planning	Date
Justification for approval or denial	
Office of the President / / Approval to Implement / / Denial 2nd Review / / Approval Pending Additional Planning	Date
Justification for approval or denial	
Justification for approval or denial	
Board of Regents / / Approval / / Denial	Date
Justification for approval or denial	
Feedback to Institution	

NORTHERN NEW MEXICO COLLEGE



DEGREE SHEET / 2021-2022 CATALOG		
Student name:		
Eagle ID:		
Eagle Email:		
Phone:		
<p>ASSOCIATES OF APPLIED SCIENCE (AAS) NUCLEAR OPERATOR</p> <p>This program is designed to prepare you for a career as a Nuclear Operator in environmental programs and scientific laboratories. The program prepares you to interpret radiation survey data, assess personal protection requirements, properly sample sites with potential contaminations and actively participate in appropriate environmental clean-up.</p>		
GENERAL EDUCATION REQUIREMENTS (15 Credits)	SEMESTER	GRADE
AREA I: COMMUNICATIONS (3 Credits)		
ENGL 1110 Composition I (3) <i>Pre-requisite: ENGL 109 or adequate score on the Course Placement Evaluation</i>		
AREA II: MATHEMATICS (3 Credits)		
MATH 1220 College Algebra (3) <i>Pre-requisite: Math 1215 or adequate score on the Course Placement Evaluation</i>		
AREA III, IV, V, VI: LABORATORY SCIENCES, SOCIAL/BEHAVIORAL SCIENCES, HUMANITIES, AND FINE ARTS		
9 Credit hours from two at least two different areas.		
PROGRAM REQUIREMENTS (45 Credits)		
ENGL 1210 Technical Communication (3) <i>Pre-requisite: ENGL 1110</i>		
CHEM 1120/L Introduction to Chemistry (4) <i>Pre-requisites: None</i>		

MATH 1215	Intermediate Math (4)		
<i>Pre-requisite: Math 100N</i>			
PHYS 1230/L	Algebra Based Physics I (4)		
<i>Pre-requisite: Math 1215</i>			
ENGR 2140	Process Control I (2)		
<i>Pre-requisite: Math 1215</i>			
ENGR 2150	Process Control II (2)		
<i>Pre-requisite: Math 1215</i>			
ENGR 2230	Hydraulics (2)		
<i>Pre-requisite: Math 1215</i>			
RDPR 2233	Radiation Biology (3)		
<i>Pre-requisite: Permission of Instructor</i>			
RDPR 2234	Introduction to Radiation Science and Technology (4)		
<i>Pre-requisite: Permission of Instructor</i>			
RDPR 2238	Introduction to Radiation Protection (4)		
<i>Pre-requisite: Permission of Instructor</i>			
RDPR 2242	Problems in Radiation Protection (4)		
<i>Pre-requisite: Permission of Instructor</i>			
RDPR 2243	Practical Radiological Programs and Sampling Methods (4)		
<i>Pre-requisite: Permission of Instructor</i>			
RDPR 2250	Supervised Field Experience (3)		
<i>Pre-requisite: Permission of Instructor</i>			
2 Credit Hours of Elective			
TOTAL CREDITS 60			
ADVISOR APPROVAL		DATE	

SUGGESTED SEQUENCE OF COURSESFall Year 1 (12 credits)

RDPR 2233 (4-credit)

RDPR 2234 (4-credit)

MATH 1215 (4-credits)

Spring Year 1 (14 credits)

RDPR 238 (4-credit)

RDPR 242 (4-credit)

MATH 1220 (3-credits)

ENGL 1110 (3-credit)

Summer Year 1 (10 credits)

RDPR 250 (3-credit)

RDPR 243 (4-credit)

Fall Year 2 (11 credits)

CHEM 1120/L (4-credit)

PHYS 1230/L (4-credit)

ENGL 1210 (3-credit)

Spring Year 2 (12 credits)

Elective (2-credit)

Process Control (2-credit)

Hydraulics Course (2-credit)

Gen Ed Area III,IV,V, or VI (3-Credit)

Gen Ed Area III,IV,V, or VI (3-Credit)

Summer Year 2 (5 credits)

Process Control (2-credit)

Gen Ed Area III,IV,V, or VI (3-Credit)

EDUCATIONAL PLANNING FORM (Semester)

FALL SEMESTER	SPRING SEMESTER	SUMMER
Total Units	Total Units	Total Units
FALL SEMESTER	SPRING SEMESTER	SUMMER
Total Units	Total Units	Total Units
FALL SEMESTER	SPRING SEMESTER	SUMMER
Total Units	Total Units	Total Units
FALL SEMESTER	SPRING SEMESTER	SUMMER
Total Units	Total Units	Total Units